

## TOWN OF LILLINGTON

## VARIANCE APPLICATION

Planning & Inspections Department 102 East Front Street, PO Box 296 Lillington NC 27546 • phone 910-893-0311 •fax 910-893-3693 lillingtonnc.org

## **PROCESS INFORMATION:**

**Submission Requirement:** Every applicant for a variance is strongly encouraged to hold a pre-application meeting with the Administrator to discuss the proposed request and to become familiar with the applicable requirements and review procedures of the Town.

**Public Notification:** This is a quasi-judicial process that requires a public hearing and public notification. General notice in newspaper and mailed notice to adjacent property owners shall be required.

**Review Process:** Per Section 7.09 of the Lillington Unified Development Ordinance (UDO), all applications are to be reviewed for compliance by the Administrator and then forwarded for to the Board of Adjustment for consideration at a public hearing.

**Action by Board of Adjustment:** After conducting a public hearing, the Board of Adjustment may deny the request, conduct and additional public hearing, approve the request or approved the request with conditions. A concurring vote of four-fifths of the members of the Board of Adjustment shall be necessary to grant a variance. Section 7.09.3.E of the UDO requires the compliance of specific findings of fact in order for the Board of Adjustment to grant a variance.

FILING INSTRUCTIONS:	<del> </del>					
A petitioner must complete this application in fu information requested is provided.	A petitioner must complete this application in full. This application will not be processed unless all information requested is provided.					
The filing fee. * Town of Lillington fees and cha	The filing fee. * Town of Lillington fees and charges are subject to change without notice.					
Each application shall be accompanied by a Sket	Each application shall be accompanied by a Sketch Plan accurately illustrating the nature of the variance request.					
within one hundred feet of the proposed request,	The petitioner, or his duly authorized agent, shall submit with the application a list of all adjoining property owners within one hundred feet of the proposed request, with the current mailing address of each. These adjoining property owners will be notified of the proposed request by the Planning & Inspections Department.					
The application must be signed by the owner or	The application must be signed by the owner or by an authorized agent of the property.					
GENERAL PROJECT INFORMATION:						
Property Address / Location:						
Zoning District: Size	e of Property (in acres):					
Harnett Co. Tax PIN #:	Current Land Use:					
Town Jurisdiction: In-Town Limits	ETJ					
APPLICANT INFORMATION:						
Applicant:						
Address:						
City: St	ate: Zip:					

Phone:	Email: _						_
Propert	ty Owner (if different from applicant):						
Address	ss:						
City: _		State:	Zip	):			_
Phone:		Email:					_
<u>VARI</u>	ANCE REQUEST INFORMATION:						
Section	n(s) of Unified Development Ordinance to which variance	e is requested:	:				
Descrip	otion of variance request:						
Propose	ed Conditions Offered by Applicant:						
1.	. Carrying out the strict letter of the ordinance would result in an unnecessary hardship. It shall not be necessary to demonstrate that, in the absence of the variance, no reasonable use can be made of the property.  Statement by applicant:						
2.	The hardship results from conditions that are peculiar to the property, such as location, size or topography. Hardships resulting from personal circumstances, as well as hardships resulting from conditions that are common to the neighborhood or the general public, may not be the basis for granting a variance. A variance may be granted when necessary and appropriate to make a reasonable accommodation under the Federal Fair Housing Act for a person with a disability <b>Statement by applicant:</b>						
3.	knowledge that circumstances exist that may justify th hardship.	dship did not result from actions taken by the applicant of the property owner. The act of purchasing property with dge that circumstances exist that may justify the granting of a variance shall not be regarded as a self-created p. ent by applicant:					
4.	that the public safety is secured and substantial justice	e requested variance is consistent with the sprit, purpose and intent of the Lillington Unified Development Ordinance, such the public safety is secured and substantial justice is achieved.  **Itement by applicant:**					

SIGNATURE:								
The undersigned property owner, or duly authorized agent/representative thereof certifier answers, statements, and other information herewith submitted are in all respects true and belief, with the understanding that any incorrect information submitted may result in the hearing and may result in the revocation of this application.	d correct to the best of their knowledge and							
I/We hereby petition the Board of Adjustment for a variance from the literal provisions of the Lillington UDO and seek relief from the strict application of a particular requirement which has created a practical difficulty or unnecessary hardship prohibiting the use of land in a manner otherwise allowed under the Lillington UDO.								
I/We understand it is not intended for variance to be granted solely to remove inconvenienthe UDO may impose in general or to increase the profitably of a proposed development								
Applicant Print Name Applicant Signature	Date							
Sworn to and subscribed before me on this the day of, 20 _	·							
Notary Public								
My expiration expired:								
wy expiration expired:								
ADDITIONAL INFORMATION AND CHECKLISTS:								
<ol> <li>An application for a variance may be filed by the owner of the property or by ar file such application. Each application for a variance shall contain, a sketch plar appropriate).</li> </ol>								
2. A sketch plan shall be drawn to an accurate scale (i.e. 1" = 50) and illustrate in son which the proposed variance is located and the following:	simple sketch form the dimensions of the lot							
The actual shape and dimensions of the lot to be built upon or used a	and total acreage in the lot.							
Any known environmental conditions (floodplain, wetlands, impervious surface limitations, etc.)								
Proposed layout of existing and proposed streets or drives.								
The location of the proposed structure or use on the lot.								
The exact location and size of existing structures and uses.								
The existing and intended use of each structure or portion of structure	re.							
The number of dwelling units the building is designed to accommodate, if applicable.								
The height and number of stories of the structure(s).								
The location and design of any off-street parking and / or loading.								
The location and dimensions of driveways. For state-owned roads, an approved driveway permit from the North Carolina Department of Transportation (NCDOT) shall be required.								
Date of plan preparation.								
Location and description of landscaping, buffering and signs.								
Such other information as may be necessary for determining whethe Development Ordinance are being met.	r the provisions of the Unified							
FOR TOWN OF LILLINGTON USE ONLY								
ApprovalDenial Permit Number:								
Administrator's Signature:Date:								
Reason for Denial:	Variance Application (rev. 3.10.21)							

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